



D14 OTBU Annual General Meeting
May 31st, 2022
MINUTES

Chair: Lynne Rae

Anti-Harassment Officer: Kayla West

- 1. Call to Order - Lynne Rae (6:03)**
- 2. Statements - deemed as read from District meeting**

If you feel targeted by harassment or discrimination and can not speak to the Anti-Harassment Officer in person you can email info@osstfd14.ca for assistance.

3. President's Address - Erin Leonard

Erin wanted to thank the Executive for their work over the past year and to remind members that if they are seeking permanent work that there are job postings on Apply to Education for the next school year.

4. Adoption of the Agenda

Motion 1 - PROC 201

Be it resolved that the 2022 OTBU Annual General Meeting agenda be adopted as printed.

Moved by: Erin Leonard

Seconded by: Kayla West

Carried Unanimously

5. Minutes of the June 8th, 2021 District 14 OTBU Annual General Meeting

Motion 2- PROC 202

Be it resolved that the 2021 OTBU Annual General Meeting minutes be adopted as printed.

Moved by: Erin Leonard

Seconded by: Brad Gribben

Carried Unanimously

6. Written Reports *Reports were made available for reference*

6.1 President's Report

Erin Leonard

6.2 Vice President's Report

Lynne Rae

6.3 Treasurer's Report

Daniel Frawley

7. Amendments to the OTBU Constitution

Motion 3 - 2022 (CON 201-22) BE IT RESOLVED that Article 5.1 be amended by addition and deletion

Moved: Erin Leonard

Seconded: Daniel Frawley

2/3

Current Language

A5.1 There shall be an Executive consisting of the following voting Members:

A5.1.1 President or Co-Presidents (hereafter referred to as President),

A5.1.2 Vice-President,

A5.1.3 Secretary,

A5.1.4 Treasurer,

A5.1.5 Protective Services (PSC) Chair.

A5.1.6 Minimum of two (2), Maximum of three (3) Member Representatives

Proposed Language

A5.1 There shall be an Executive consisting of the following voting Members:

A5.1.1 President or Co-Presidents (hereafter referred to as President),

A5.1.2 Vice-President,

A5.1.3 Secretary/**Treasurer**

~~A5.1.4 Treasurer,~~

A5.1.X Equity, Anti-Racism, & Anti-Oppression Officer

A5.1.5 Protective Services (PSC) Chair.

A5.1.6 ~~Minimum of two (2), Maximum of three (3) Member Representatives~~ **Two (2) Member Representatives**

Rationale: With growing difficulty in filling Executive positions, we have examined reducing the number needed on the Executive, yet still maintain all of the positions mandated by the Provincial OSSTF constitution. At AMPA 2022 a new position of Equity, Anti-Racism, and Anti-Oppression Officer was created and is reflected in this language.

Carried Unanimously

Motion 4 - 2022 (CON 202-22) BE IT RESOLVED THAT Article 5.5.3 be amended as follows

Moved: Erin Leonard

Seconded: Daniel Frawley

2/3

Current Language

A5.5.3 Should a vacancy occur for the position of Secretary, Treasurer, or Protective Services Committee Chair, the Executive shall fill the position by appointment, with preference given to current members of the Executive.

Proposed Language

A5.5.3 Should a vacancy occur for the position of ~~Secretary, Treasurer,~~**Secretary/Treasurer,** ~~or~~ Protective Services Committee Chair, **or Equity, Anti-Racism & Anti-Oppression Officer** the Executive shall fill the position by appointment, with preference given to current members of the Executive.

Rationale: to ensure our language aligns with the proposed changes in Motion 3 (CON 201-22).

Carried Unanimously

Motion 5 - 2022 (BYL 201-22) BE IT RESOLVED THAT Bylaw B4.3 be amended as follows

Moved: Erin Leonard

Seconded: Brad Gribben

2/3

Current Language

B4.3 The Secretary shall:

B4.3.1 Attend Executive meetings and the AGM;

B4.3.2 Record minutes for all Executive meetings, and the AGM;

B4.3.3 Record and distribute the confidential minutes through the President to Executive Members;

B4.3.4 Create, maintain, and distribute as necessary an Action Items List resulting from decisions taken at Executive meetings.

B4.4 The Treasurer shall:

B4.4.1 Maintain oversight and stewardship of OTBU finances:

B4.4.1.1 Keep up-to-date, organized records of all revenues and expenses;

B4.4.1.2 Attend Executive meetings and the AGM;

B4.4.1.3 Advise on decisions with financial considerations;

B4.4.1.4 Present a summary of the current financial position and outlook at the September, November, and February Executive Meetings;

B4.4.1.5 Notify Executive of any proposed expenditures that may exceed the Budget.

B4.4.2 Draft a budget for the Annual General Meeting.

B4.4.3 Chair the OTBU Budget Committee meeting.

Proposed Language

B4.3 The Secretary/**Treasurer** shall:

B4.3.1 Attend Executive meetings and the AGM;

B4.3.2 Record minutes for all Executive meetings, and the AGM;

B4.3.3 Record and distribute the confidential minutes through the President to Executive Members;

B4.3.4 Create, maintain, and distribute as necessary an Action Items List resulting from decisions taken at Executive meetings.

B4.3.x Maintain oversight and stewardship of OTBU finances:

B4.3.x.x Keep up-to-date, organized records of all revenues and expenses;

B4.3.x.x Attend Executive meetings and the AGM;

B4.3.x.x Advise on decisions with financial considerations;

B4.3.x.x Present a summary of the current financial position and outlook at the September, November, and February Executive Meetings;

B4.3.x.x Notify Executive of any proposed expenditures that may exceed the Budget.

B4.3.x Draft a budget for the Annual General Meeting.

B4.3.x Chair the OTBU Budget Committee meeting.

Rationale: to ensure our language aligns with the proposed changes in Motion 3 (CON 201-22).
Carried Unanimously

Motion 6 - 2022 (BYL 202-22) BE IT RESOLVED THAT Bylaw 4 be amended with the insertion

of

Moved: Erin Leonard

Seconded: Daniel Frawley

2/3

Current Language

N/a

Proposed Language

B4.x The Equity, Anti-Racism, and Anti-Oppression Officer shall:

B4.X.X act as a resource person in the Bargaining Unit which may include reviewing local OSSTF/FEESO policies, bylaws, events, communications, and processes from an equity perspective to advance equity at the local level,

B4.X.X assist in the creation and maintenance of accessible and inclusive local practices and processes to remove barriers to participation,

B4.X.X assist the Executive regarding equity issues,

B4.X.X attend and report to meetings of the Executive and AGM,

B4.X.X duties as assigned by the President

B4.X.X liaise with other Bargaining Units' Equity, Anti-Racism & Anti-Oppression Officers to collaborate and share resources, and

B4.X.X assist in the development of local Federation equity, anti-racism, and anti-oppressive policies and frameworks.

Rationale: This language gives us a starting point of the new Equity, Anti-Racism & Anti-Oppression Officer. Provides clear duties to complete throughout the year.

Carried Unanimously

Motion 7 - 2022 (BYL 203-22) BE IT RESOLVED THAT Bylaw 9.1.2 be amended as follows

Moved: Erin Leonard

Seconded: Kayla West

$\frac{2}{3}$

Current Language

B.9.1.2 Speeches will be presented and limited as follows:

B9.1.2.1 President: 5 minutes each,

B9.1.2.2 Vice-President, Treasurer, Secretary, PSC Chair: 3 minutes each,

B9.1.2.3 Member Representatives: 2 minutes each

Proposed Language

B.9.1.2 Speeches will be presented and limited as follows:

B9.1.2.1 President: 5 minutes each,

B9.1.2.2 Vice-President, ~~Treasurer, Secretary~~ **Secretary/Treasurer**, PSC Chair, **Equity, Anti-Racism & Anti-Oppression Officer**: 3 minutes each,

B9.1.2.3 Member Representatives: 2 minutes each

Rationale: to ensure our language aligns with the proposed changes in Motion 3 (CON 201-22).

Carried Unanimously

Motion 8 -2022 (BYL 204-22) BE IT RESOLVED THAT Bylaw 13.2 be amended as follows

Moved: Erin Leonard

Seconded: Brad Gribben

$\frac{2}{3}$

Current Language

B13.2 The President shall review the details of the alleged grievance. If the President decides not to go forward and the member is not satisfied with the decision, the Member may undertake an appeal with Provincial Office.

Proposed Language

B13.2 The President shall review the details of the alleged grievance. If the President decides not to go forward and the member is not satisfied with the decision, the Member may undertake an appeal with ~~Provincial Office~~ **the Grievance Appeals Committee**.

B13.2.X The Grievance Appeals Committee shall:

B13.2.X.X consist of 3 members of the OTBU Executive, excluding the President,

B13.2.X.X be appointed by the OTBU Vice-President;

B13.2.X.X have a OTBU Executive member not involved in the grievance represent and assist the appealing member;

B13.2.X.X conduct hearing(s) to consider member appeals of the decisions made B13.2; and,

B13.2.X.X present a recommendation(s) to the member and the OTBU President.

Rationale: This new language ensures that there is a transparent grievance appeals process that is run within the Bargaining Unit.

Carried Unanimously

8. Other Motions

9. Proposed Budget

Motion 9 - BUDG 201

Be it resolved that the OTBU Budget be adopted as printed.

Moved by: Daniel Frawley Seconded by: Erin Leonard

Carried Unanimously

Question

Oluwatoyin Oladeji

Erin, are you fully released this year? I remember that last year you were doing this job on top of teaching?

Erin Leonard

Yes, this has been the first year where I am fully released from teaching to work as OTBU President.

11. Elections

11.1 PSC Chair

11.2 Member Representatives

Positions remain vacant.

12. Question Period

None

13. Other Business

Erin announced that all the participants were the winner of a \$50 gas gift card.

14. Closing Remarks - Lynne Rae

Lynne expressed gratitude for all of the participants and for getting to chair an AGM for the first time.

15. Adjournment (6:36)